

**B.V. Patel Institute of Business Management, Computer & Information Technology**  
**Uka Tarsadia University**  
**2<sup>nd</sup> Internal Examination, BBA3<sup>rd</sup> Semester**  
**030030315: Human Resource Management**

**Marks: 50**

**Time: 2 hrs.**

**Date: 11/10/2017**

**Q-1 Answer the following. (Any Eight)**

**[16]**

1. What do you mean by executive development?
2. What is the full form of MBO and BARS?
3. Define reinforcement.
4. In career function which are the aspects enhance the advancement of executive?
5. Define training.
6. Explain process of training evaluation.
7. Explain any feature of performance appraisal.
8. Explain any one area of training.
9. Define feedback.

**Q-2 Answer the following. (Any Two)**

**[20]**

1. Describe how would use some of the learning concepts in training to someone to operate a fax machine.
2. "Training programmes are helpful to avoid personnel obsolescence". Discuss.
3. Construct a plan for a post appraisal interview with an employee who has performed poorly.

**Q-3 Answer the following in detail. (Any Two)**

**[14]**

1. Discuss job rotation with merits and demerits.
2. Discuss the steps in the organization of a management development programme.
3. Discuss any five methods of performance appraisal.